

May 7, 2012

The Groton City Council met on the above date at City Hall at 7:00pm for their regular first monthly meeting with the following members present: Brotherton, Heitmann, Opp, Hamilton, and Mayor Olson presiding.

The minutes were approved as read on a motion by Brotherton and seconded by Hamilton. All members present voted aye.

The financial report was approved as read on a motion by Heitmann and seconded by Opp. All members present voted aye.

Councilman Hanlon enters the meeting at this point.

The following bills were allowed for payment on a motion by Hamilton and seconded by Brotherton. All members present voted aye.

Executive Payroll	7,131.69	salaries
Administrative Payroll	6,420.74	salaries
Public Safety Payroll	11,815.11	salaries
Public Works Payroll	17,299.80	salaries
Cultural & Recreational Payroll	1,315.24	salaries
City of Groton	146.12	dep ref, postage
Cons FCU	925.00	emp savings
Antonson, Travis	50.00	1/2 dep ref
Brown Co Reg of Deeds	11.00	deed registration
Carda, Troy	50.00	1/2 dep ref
Englund, Brandon	15.33	dep ref
First State Bank	7,510.53	ss & wh
Gerdes, Jim	9.00	meal
NECOG	165.00	registrations
SD Assoc of Code Enforcement	50.00	registration
SDVFW	500.00	registrations
US Post Office	196.12	postage
Wells Fargo Securities	19,226.21	04/05 C&G
Zimmerman, Jarett	50.00	1/2 dep ref
Abeln, Branden	26.00	meals
AP & Son Const	35,807.68	sewer const
Border States	321.63	CTs
Buhl's	28.00	rug rent
Chase Visa	75.77	books
Chief's Supply	146.63	uniforms
Clark Engineering	9,630.00	engineering
Cretex	756.50	manhole
Dacotah Bank	14,066.05	03 C&G
Dacotah Bank	63,482.37	swim pool rent
Dakota Fluid Power	212.52	repair
Dakota Pump & Control	924.47	pumps
Dakota Supply Group	128.96	fittings
Darrel's Sinclair	261.20	PSF, tire, repair
Duane's	1,661.83	fuel, charger, oil chg
Ecolab	87.50	pest control
Ellwein Bros	6,656.30	beer
Farmer's Union	1,518.00	fuel
Fastenal	21.78	tape
Fire Safety First	68.20	1st aid, rechg ext
Fordham Signs	150.00	sign
Groton Independent	66.64	publishing
HD Waterworks	1,029.24	fittings
Hansmeier	140.00	seed
Harrington, Jamie	9.00	meal
Harry Imp	17.82	filter

Heartland Cons Power Dist	36,629.34	power
Heartland Waste	5,310.90	garbage hauling
Hunter, Dave	66.05	mileage
James Valley Tele	632.77	phones, internet
J Gross Equipment	647.29	repairs
Johnson, Drew	1,325.00	legal serv
Johnson Bros	5,746.51	liquor
Ken's	1,005.10	gas, supplies
Klein Survey System	408.65	transit
Locators & Supplies	120.04	safety protections
Mac's	178.85	tarp
McGannon Plumbing	152.95	repairs
Mid America Research Chemical	372.22	herbicide
Milbank Winwater	2,556.56	pipe, fittings
NW Energy	10.00	nat gas
NWPS	3,129.76	power delivery
Olson Backhoe	637.75	digging
Pioneer Ford	5.95	plug
Poet Biorefining	340.00	dirt
Porter Dist Co	1,067.25	beer
Republic Bev Co	8,574.05	liquor
RDO-John Deere Cr	3,778.49	repairs
S&S Lumber	200.84	supplies
SD Dept of Health	83.00	testing
SD Retirement	6,226.01	retirement
SD State Treasurer	8,126.67	sales tax
T&R Electric	1,530.00	transformers
Van Diest Supply	431.47	fertilizer, herbicide
WEB Water	9,121.93	water
Wells Fargo Securities	8,182.00	06 C&G
Wesco	254.64	insert, cord
WAPA	24,263.09	power
Zerr, Dwight	26.00	meals

Moved by Brotherton and seconded by Heitmann to adjourn the 124th City Council sine die. All members present voted aye.

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Roy L Olson, Mayor

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Anita Lowary, Finance Officer

The 125th City Council convened immediately following the 124th Council's adjournment with the following members present: Brotherton, Heitmann, Opp, Hamilton, Hanlon, and Mayor Olson presiding.

Mayor Olson appointed Anita Lowary as Finance Officer, Stacy Mayou. as Police Chief, and Drew Johnson as City Attorney. Moved by Hamilton and seconded by Opp to approve these appointments. All members present voted aye.

An election of officers for the 125th Council was held. Brotherton made and Hamilton seconded the nomination of Heitmann for President. Moved by Hamilton and seconded by Opp that nominations cease and cast a unanimous ballot for Heitmann for President. All members present voted aye. Opp made and Heitmann seconded the nomination of Hamilton for Vice President. Moved by Brotherton and seconded by Opp that nominations cease and cast a unanimous ballot for Hamilton for Vice President. All members present voted aye.

Moved by Hanlon and seconded by Opp to approve bills at each regular meeting of each month and authorize the Finance Officer to pay payroll and all regular monthly bills in a timely manner to avoid penalties and take advantage of discounts. All members present voted aye.

Mayor Olson made the following committee appointments:

NECOG Representative – Scott Hanlon

Planning & Zoning Representative – Doug Hamilton

WEB Water Representative – Brett Anderson

Committees:

1. Chairman

2. Co-Chairman

Electric

Cemetery

Rubble Site

Parks

Water

Swimming Pool

Skating

Other Recreation (Tennis, Basketball, Volleyball, Golf)

Streets

Baseball

Liquor

Wastewater

Solid Waste

Forestry

Airport

Finance Office

Legal

Library

Insurance, General Administration

Senior Citizens

Community Center

Civil Defense

Economic Development

Police

1. Hamilton

2. Anderson

1. Opp

2. Hanlon

1. Heitmann

2. Hamilton

1. Anderson

2. Heitmann

1. Brotherton

2. Opp

1. Hanlon

2. Brotherton

1. Mayor

2. Hamilton

Department reports were given. Sewer lift pump problems were discussed. Street Sweeping schedule was discussed. Grant proposals, 2016 plans to reconstruct Hwy 37, striping on Main St, and repairs needed on Brown County's 12E between the railroad and Highway 12 were discussed.

A final change order from A P & Sons for a reduction of \$2,660.00 for the West Ditch sanitary sewer construction was presented. Moved by Hanlon and seconded by Heitmann to accept this change order and issue the certificate of completion. All members present voted aye.

The following bids for 1<sup>st</sup> St reconstruction were opened May 4 and examined by Clark Engineering:

Webster Scale - \$1,621,331.20

Lien Transportation - \$1,424,025.20

HF Jacobs - \$1,436,315.70

A P & Sons - \$1,395,834.25

Moved by Heitmann and seconded by Hanlon to accept the low bid from AP & Sons contingent upon approval of SD Dept of Transportation. All members present voted aye.

Moved by Hamilton and seconded by Hanlon to authorize Opp to attend the code enforcement school in Pierre on May 9-10. All members present voted aye.

Moved by Brotherton and seconded by Heitmann to authorize Anita Lowary to attend the SD Human Relations and Finance Officers School in Huron on June 12-15. All members present voted aye

Awards to the City and to Terry Herron from SD Department of Environment and Natural Resources for Drinking Water Excellence for the Municipal Water Department

were presented.

Quotations for soft drink sales at the baseball complex were read from Pepsi Cola and Coca Cola. Low prices from Pepsi Cola were accepted on a motion by Opp and seconded by Hamilton. All members present voted aye.

Poor visibility at several intersections due to tree growth was discussed. Property owners will be notified to trim the offending trees or the City will trim them as needed.

The State Library informed Wage Memorial Library that the City Council could no longer also act as the Library Trustee Board to keep public library status. The mayor was directed to offer nominations for the Library Board.

Discussion on revisions to the vacation, cell phone, and credit card policies of the personnel manual was held. Moved by Hamilton and seconded by Hanlon to allow vacation to be used after the 6 month probationary period as earned; to restrict cell phone use for CDL drivers to comply with national policies; to further define inspections of cell phones and computers which are provided by the City; and to require more timely presentation of copies of credit card purchases. All members present voted aye.

Moved by Hamilton and seconded by Hanlon into adjourn into executive session to discuss legal matters at 8:01pm. All members present voted aye. Council reconvened into regular session at 8:20pm.

Meeting adjourned.

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Roy L. Olson, Mayor

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Anita Lowary, Finance Officer