

December 2, 2013

The Groton City Council met on the above date at 7pm at City Hall for their regular first monthly meeting with the following members present: Flihs, McGannon, Opp, Heitmann, Muilenburg, Brotherton (by telephone conference), and Mayor Hanlon presiding. Also present were: Attorney Johnson, Finance Officer Lowary, and representatives of the press.

The minutes were approved as read on a motion by Brotherton and seconded by Opp. All members present voted aye.

The financial report was approved on a motion by McGannon and seconded by Muilenburg. All members present voted aye.

The following bills were approved for payment on a motion by McGannon and seconded by Opp. All members present voted aye.

Executive Payroll	507.93	salaries
Administrative Payroll	6,219.06	salaries
Public Safety Payroll	15,279.54	salaries
Public Works Payroll	13,275.14	salaries
Cultural & Recreational Payroll	1,656.76	salaries
First State Bank	7,319.23	ss & wh
City of Groton	567.25	dep refunds, emp sav, util
Cons Fed Cr Union	1,150.00	emp savings
US Post Office	197.71	postage
Roger & Gail Berreth	50.00	1/2 dep refund
Glenn Cooper	50.00	1/2 dep refund
Bryce Dargatz	50.00	1/2 dep refund
Brandon Englund	199.75	dep refund
Jeff & Bridget Flihs	50.00	1/2 dep refund
Scott Hanlon	50.00	1/2 dep refund
Robert Johnson	50.00	dep refund
Tammy Krause	143.75	dep & overpd refund
Anita Lowary	195.12	med flex
Darin & Dee Stange	50.00	1/2 dep refund
Alfred Tastad	596.25	dep & overpd refund
Billie Wagner	15.00	dep refund
Associated Supply Co	29.68	chemicals
BTW Drilling	5,247.90	well
Border States	2,040.00	comm port
Buhls	30.50	rug rent
Chase Visa	203.58	supplies
Chief Supply	328.53	uniforms
Clark Engineering	24,403.84	engineering
Cole Paper	111.84	bags
Cooper Power Systems	199.92	meter
Darrels	16.95	filter
Duanes	1,751.82	gas, oil
Ellwein Bros	3,438.50	beer
Farmers Union Coop	1,464.00	dsl
Groton Independent	340.31	publishing
HD Supply Waterworks	11,310.91	fittings
Heartland Waste	6,130.08	garbage hauling
James Valley Telecommunications	681.08	phone,internet
Johnson, Drew	600.00	legal serv
Johnson Bros	3,503.99	liquor
Muth Electric	288.57	repair
NW Energy	10.63	nat gas
NWPS	3,101.02	power delivery
Porter Dist Co	581.70	beer
Republic National Dist Co	4,934.16	liquor

Resco	64.50	cleaner
S & S Lumber	269.99	supplies
SD Assoc of Code Enforcement	40.00	dues
SD Assoc of Rural Water Systems	475.00	dues
SD Dept of Health	247.00	testing
SD Govt Fin Officer Assoc	70.00	dues
SD Govt Human Resource Assoc	25.00	dues
SD Minicipal Electric Assoc	1,134.00	dues
SD Municipal League	1,067.48	dues
SDML Workers Comp Fund	16,955.00	work comp ins
SD Municipal Liquor Control Assoc	25.00	dues
SD Mun Street Maintenance Assoc	35.00	dues
SD Police Chief's Assoc	97.04	dues
SD Retirement	7,854.86	retirement
SD State Treasurer	5,715.40	sales tax
Share Corp	213.55	deodorizers
Steven Lust Automotive	414.05	repairs
T & R Electric Supply	11,489.25	transformers
Verizon Wireless	41.61	wireless
WEB Water	9,593.13	water
Wesco	172.60	holders

Moved by Brotherton and seconded by Muilenburg to make the following permanent cash fund transfers:

From Electric Fund - \$320,000.00	To General Fund - \$455,513.24
From Water Fund - \$100,000.00	To Solid Waste Fund - \$17,700.00
From Sewer Fund - \$51,000.00	To 2013 C&G Const - \$2,608.03
From 2001 C&G Special Assess - \$1,428.65	
From 2003 C&G Special Assess - \$3,392.62	

and to make a temporary cash transfer until January 6, 2014:

From Sewer Fund - \$50,000.00	To General Fund - \$79,000.00
From Airport Fund - \$29,000.00	

All members present voted aye.

Moved by McGannon and seconded by Opp to give 2<sup>nd</sup> Reading to Ordinance 688, 2013 Supplemental Appropriation Ordinance. All members present voted aye.

Updates to the Personnel Manual were introduced and action was tabled until the next meeting.

Meeting adjourned.

---

Scott Hanlon, Mayor

---

Anita Lowary, Finance Officer