

January 6, 2014

The Groton City Council met on the above date at 7pm at City Hall for their regular first monthly meeting with the following members present: McGannon, Opp, Heitmann, Muilenburg, Brotherton (by telephone) and Mayor Hanlon presiding. Also present were: Attorney Johnson, Finance Officer Lowary and Kosel of Groton Independent.

The minutes were approved as read on a motion by Brotherton and seconded by McGannon. All members present voted aye.

The financial report was approved on a motion by Muilenburg and seconded by Opp. All members present voted aye.

Public Works Coordinator Herron enters the meeting.

The following bills were approved for payment on a motion by McGannon and seconded by Opp. All members present voted aye.

Executive Payroll	404.04	salaries
Administrative Payroll	5,931.89	salaries
Public Safety Payroll	11,611.55	salaries
Public Works Payroll	14,663.28	salaries
Cultural & Recreational Payroll	1,218.61	salaries
First State Bank	7,032.45	ss & wh
Belden, Irene	84.41	collection refund
City of Groton	2,891.68	refunds, postage, FamCr pays
Cons Fed Cr Union	1,125.00	emp savings
Jim Gerdes	100.00	Santa
Craig Jondahl	510.00	HWH sales inc
Ron Kroll	510.00	HWH sales inc
JUTS	200.00	school reg
SHI International Corp	721.04	server software
NWPS	3,869.01	power delivery
US Post Office	197.19	postage
Lena Cox	225.47	dep refund
Dakota Press	1,374.68	publishing
Richard Pahl	12.57	dep refund
SD Supp Retirement	2,099.40	emp retirement
Cody Stiegelmeier	63.20	dep refund
1st National Bank	2,985.04	2nd St Sewer loan
1st National Bank	6,975.69	West Sewer loan
1st National Bank	4,344.69	RR Crossing loan
1st National Bank	7,670.84	Main St Sewer loan
1st National Bank	7,670.84	Main St Water loan
1st National Bank	960.99	07 Flooded Sewer loan
1st National Bank	2,207.95	NE Sewer loan
1st National Bank	5,287.72	EPA loan
A&B Business Solutions	73.50	ink
American Legion Auxiliary	792.00	dinners
Badger Meter, Inc	206.25	meter comm
Border States	360.00	connects
Cannon Tech	7,200.00	LM support
Chase Visa	1,482.93	bks, prizes, software, beverag
Chief Supply	19.99	lens, belt
Clark Eng	8,000.00	eng
Crawford ruck	5.20	repairs
Dakota Press	36.00	publishing
Dak Supply Group	1,788.59	meters
Darrels	12.00	tire mounting
Don Builders Hardware	12.00	keys
Duanes	1,295.30	fuel, oil chg
Ellwein Bros	3,898.50	beer

Farmer Union Coop	1,172.74	dsl
Galls	152.14	uniforms
Groton Independent	44.58	publishing, subscription
H D Supply	164.36	repairs
Harry Imp	15.54	splice
Heartland Waste	6,091.90	garbage hauling
J Gross Equip	67.25	door latch
James Valley Tele	798.21	phones, internet
Johnson, Drew	1,700.00	legal services
Johnson Bros	8,672.44	liquor
Kens	974.41	gas, dsl, supplies
Loris	75.93	batteries, prizes
Mid States Org Crime Info Center	100.00	dues
NECOG	1,484.50	dues
NW Energy	10.64	nat gas
Olde Bank Floral N More	41.00	plant
Porter Dist Co	1,267.60	beer
RDO-John Deere Credit	2,783.21	repairs
Republic Bev Co	6,803.40	liquor
Ruden, Richard	510.00	HWH sales inc
Runnings	29.98	oil
S&S Lumber	253.02	window, tiles, supplies
SD Board of Operators Cert	30.00	certifications
SD Dept of Env & Nat Res	1,500.00	wastewater fee
SD Dept of Health	120.00	testing
SD Retirement	7,022.89	retirement
SD State Treasurer	8,841.79	sales tax
Share Corp	1,353.82	herbicide
T & R Supply	8,985.00	transformers
United Lease & Finance	15,482.07	transformer loan
US Postal Service	200.00	annual permit
USTI	915.00	comp support
Verizon Wireless	41.61	cell
WEB Water	9,339.93	water
Wells Fargo Securities	14,385.43	07 c&g loan
Wesco	1,673.00	bulbs

Moved by Muilenburg and seconded by Brotherton to recognize the following volunteers and employees and thank them for their service. All members present voted aye. Volunteers: Baseball: Jerry Locke, Brenda Waage, Meri Erickson, Brenda Madson, Matt Locke, Steve Giedt, Scott Thorson, Lars Hanson, Mike Weber, Justin Hanson, Kiwanis and Legion members. Swimming Pool: Jerrie Vedvei, Kelli Hanson, Bert Glover, Bruce Kleinsasser, Lynette Grieve. Park: Virginia Nehls. Elected Officials: Mayor Scott Hanlon @\$400/month; Council Members: Clare Brotherton, Gary Heitmann, Ed Opp, Mary Flihs, Michelle Muilenburg, and David McGannon @ \$1,200/year; Planning and Zoning members @ \$25/meeting: Les Hinds, Gordon Nelson, Jeff Steen, Sherwin Nyberg, and David Blackmun; Appointed Official: Anita Lowary, Finance Officer @ \$5,078.67/month. Employees: Peggy Locke, Deputy Finance Officer @ \$18.65/hr; April Abeln, Asst. Finance Officer @ \$18.25/hr; Stacy Mayou, Police Chief @ \$4,506.32/month; Jerry Bjerke, Asst. Police Chief @ \$4,036.76/month; Justin Cleveland, Police Officer @ \$3,880.24/month; David Hunter, Police Officer @ \$3,419.78/month; Terry Herron, Public Works Coordinator & Water Supt @ \$25.30/hr; Paul Kosel, Public Works Tech Worker @ \$21.75/hr; Dwight Zerr, Wastewater Supt @ \$22.30/hr; Branden Abeln, Asst Street Supt @ \$20.50/hr; Ward Gilchrist, Electric Supt @ \$37.00/hr; Shawn Lambertz, Electric Lineman @ \$32.41/hr; Jim Gerdes, Part-time Public Works Laborer @ \$14.75/hr; Ed Nehls, Parks Supt @ \$1,578.20/month; Justin Olson, Warming House Manager @ \$8.25/hr; Kylie Hawkins, Warming House Attendants @ \$7.75/hr; Logan Lane, Warming House Attendant @ \$7.50/hr; and Jamie Krueger, Haley Unzen, Carter Jondahl, and Joe Griebinghoff @ \$7.25/hr.

At 7:10pm the following bids on a skid loader were opened and read aloud:  
J Gross Equipment, Aberdeen, SD - \$62,386.00 less \$18,000.00 trade in=\$44,386.00

Butler Cat, Aberdeen, SD - \$63,844.12 –no trade

Both bids listed exceptions to the specifications. Moved by Heitmann and seconded by Opp to table the bids until more information was available. All members present voted aye.

Hanlon leaves the meeting and Heitmann assumes the chairmanship.

At 7:30pm the following bids for 2014 gravel supply were received and later were read aloud: Hanlon Brothers - \$17.00 per yard; Krueger Brothers - \$16.94 per yard. Moved by McGannon and seconded by Muilenburg to accept low bid from Krueger Brothers for the 2014 supply of gravel. All members present voted aye.

Hanlon reenters the meeting and assumes the chairmanship.

A request from Brown County Mud Creek Watershed District for permission for Helms Engineering to survey SW ¼, Section 30, Twp 123, R 60W was granted on a motion by McGannon and seconded by Muilenburg under the condition that the City would have no liability or financial obligations for the project. All members present voted aye.

The skating ice surface and hours during the extremely cold winter was discussed.

2013 Solid Waste Fund revenues and expenditures were reviewed. Moved by Opp and seconded by McGannon to increase the rubble site fees on February 1, 2014 to be: Residential – Single Load = \$10 or Annual= \$35; Commercial – Single Load = \$20 or Annual=\$175; Commercial Grass Only –Single Load = \$10 or \$125.00. Cement loads will be regular rates plus an extra \$10(small), \$20(medium) or \$30(large) per load.

Herron presented the proposed map for the 2014 chip/seal project. A mid-February bid date will be set.

Herron leaves the meeting at this point.

Moved by Muilenburg and seconded by Heitmann to transfer the following budgeted cash fund balances: For 2014 loan payments: \$27,910 from General Sales Tax to West Sewer Debt Service; \$8,840 from General Sales Tax to NE Sewer Debt Service; \$30,690 from General Sales Tax to Main St Water Debt Service; \$21,160 from General Sales Tax to EPA Water Debt Service; \$17,390 from General Sales Tax to RR Crossing Sewer Debt Service; \$14,000 from General Fund to Main St Sidewalk Debt Service; and \$14,500 from General to 4<sup>th</sup> St Reconstruction Debt Service; and as repayment of 2013 year end loans: \$29,000 from General to Airport Fund and \$50,000 from General to Sewer Fund. All members present voted aye.

Legislative Day on Feb 4 & 5 in Pierre was announced and Hanlon and Lowary expressed interest in attending.

Second reading of Ordinance 689, The Groton Personnel Manual, was given on a motion by Brotherton and seconded by Muilenburg. All members present voted aye.

At 8:13pm the Council adjourned into executive session to discuss legal matters on a motion by Opp and seconded by McGannon. All members present voted aye. At 8:18pm the Council reconvened into regular session.

Meeting adjourned.

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Scott Hanlon, Mayor

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Anita Lowary, Finance Officer